

CONTRACT CARPETS

are examples of spillage which can be treated with methylated spirits. An impregnated cloth is applied to the pile which loosens the grease. Larger deposits of chewing gum, blue tac etc., can be removed by the application of citrus gels, which must be rinsed out.

Care must be taken to ensure adequate ventilation, and excessive application can damage certain carpet constructions. Manufacturers instructions must always be followed by staff carrying out the cleaning process.

TREATMENT OF STAINS AND SPILLAGE

There are three main categories of stain:

- Water Based
- Grease Based
- Combination of both Water and Grease

WATER BASED STAINS

Tea, Coffee, Beer, Fruit Juices, Wine, Soft Drinks

METHOD:

Blot the stain, remove any solids, apply warm water on a clean cloth or sponge, do not over wet. Work from outside of stain towards the centre, repeat if necessary. Treat remaining residues with very dilute shampoo and rinse. Thoroughly blot, allow to dry and then vacuum.

GREASE BASED STAINS

Butter, Wax, Lipstick, Fat, Face Creams, Oil

METHOD:

Firstly remove any solids, blot the affected area. Apply

methylated spirits or citrus gels, rinse thoroughly, allow to dry and then vacuum.

CAUTION: Follow manufacturers instructions, ensure adequate ventilation and prohibit smoking. Some chemicals may cause damage if used excessively.

COMBINATION STAINS

Ice Cream, Milk, Gravy, Chocolate Drinks

METHOD:

Remove any solids, blot the stain. Apply warm water on a clean cloth or sponge, do not over wet. Work from outside the stain towards the centre, repeat if necessary. If stains remain, apply methylated spirits or citrus gels, rinse thoroughly, allow to dry and then vacuum.

CAUTION: Follow manufacturers instructions, ensure adequate ventilation and prohibit smoking. Some chemicals may cause damage if used excessively.

MAINTENANCE SUMMARY

1 PROTECT YOUR CARPET

Place barrier mats to trap soiling walked in from outside. Identify sources of soiling inside your premises such as canteens, restaurants, vending machines, workshops etc. Isolate them by fitting barrier matting or barrier carpet. Prohibit eating, drinking and smoking in carpeted areas.

2 REMOVE SOILING REGULARLY

Identify your cleaning needs and formulate a regular and thorough maintenance schedule with your cleaning staff or cleaning contractor.

3 TACKLE SPILLAGE AND STAINS EARLY

Encourage staff to report spillage and stains immediately, and respond to the problem quickly. Be prepared, ensure that suitable stain removal materials are readily available, that staff know where they are and how to use them.

4 PROFESSIONAL HELP

Locate a reputable professional cleaning company, ask

them for references. Provide them with details of carpet specification and construction. Obtain guarantees and agree price quotations in advance.

5 HEALTH AND SAFETY

Train staff, be aware of chemical content of sprays, shampoos and cleaning fluids etc. Follow manufacturers instructions. Inspect equipment regularly, assess any hazards and take adequate measures to avoid them.

6 AND FINALLY...

This booklet is offered as a service to our customers, it provides general installation and maintenance guidelines and outlines basic carpet care. The Drury Lane Carpet Company Limited will not be held responsible for damage or injury arising out of any action taken based on the advice in this booklet.